

MINUTES
CLERMONT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
June 14, 2004

Attending the meeting were Anthony Cardinal, Marion Crosswell, Joseph Braun, Phillip Petrey, Susanna Phillips, and Barbara Wiedenbein.

Absent: Lois Luyster

Staff: Nancy Ehas, Leslie Massey, Bill Jenny, Bonnie Speece, Jacquie Sehr, Dave Mezack, and Chantelle Bentley.

President Phillip Petrey called the meeting to order at 6:00 P.M.

Joseph Braun made a motion to approve the May 10, 2004, Minutes as mailed. Motion seconded by Anthony Cardinal. None opposed. Motion carried.

Clerk Treasurer's Report:

Barbara Wiedenbein made a motion to approve the May 2004 Financial Report and bills paid. Motion seconded by Joseph Braun. Motion was unanimously passed by those present. Motion carried.

Gifts: Joseph Braun made a motion accepting all cash gifts as listed on the agenda: From Jay Marchman and Family, \$30 to purchase children's books (in memory of Charles Fletcher, Sr.) for Union Township and increase appropriation of line 41000 – Books; \$100.00 from New Richmond Friends of the Library to support appearance of Kevin Frisch and increase appropriation of line 32500-Youth Programs; \$10.00 from anonymous donor for Union Township Branch and increase appropriation of line 21110-Program supplies; \$35.00 from the Bethel Friends of the Library and increase appropriation of line 42000-Periodicals; and \$350.00 from National Bank & Trust, \$100.00 of which is to go to the Builders Fund at the Greater Cincinnati Foundation, and \$250.00 of which is for the Summer Reading Program, and increase appropriation of 21100-Program supplies by \$250.00. Motion seconded by Anthony Cardinal. Motion was unanimously passed by those present. Motion carried.

Joseph Braun made a motion to transfer out \$.59 balance remaining in Fund 405-Owensville Capital Project, into General Fund. Motion seconded by Anthony Cardinal. Motion was unanimously passed by those present. Motion carried.

Anthony Cardinal made a motion to approve an increase in appropriation of line 42000 – Periodicals by \$60.93 based on Adopt-a-Magazine gifts. Motion seconded by Barbara Wiedenbein. Motion was unanimously passed by those present. Motion carried.

Barbara Wiedenbein made a motion to increase appropriation of line 41000 – Books, by \$250.00 based on miscellaneous revenue received from Clermont Senior Services. (The donation was given because Senior Services had used the meeting room at Union Township.) Motion seconded by Joseph Braun. Motion was unanimously passed by those present. Motion carried.

Directors' Report:

Gifts: From anonymous – a street banner for the New Richmond Main Street District as part of the Main Street Community Project. Joseph Braun made a motion to accept the gift. Motion seconded by Anthony Cardinal. Motion was unanimously passed by those present. Motion carried.

Chantelle Bentley, Branch Supervisor, highlighted activities at Felicity. Celebrated their 10th anniversary; provide quarterly craft programs; computer training will start again in September; day camps will be resuming; Medieval Faire will be held June 26th. The Friends Group meets every other month and has been very supportive of branch activities and have raised over \$900. The homework center which was opened for grades K-4, is being used more by the middle school students and an occasional parent – over all it has been very successful.

Phillip Petrey commented on how impressed he was with the way the library is connected to the community.

Friends of the Library: Have begun the process of establishing a non-profit organization by applying for 501C3 non-profit status. The groups are having success with fund raising; the Friends of the Amelia Library raised over \$1,000 with a book sale.

You're One in a Million Summer Reading Program: Beginning June 14th at all branches as well as local daycares and child care providers. Children, teens, and adults will be asked to read and record the number of pages they have read. The goal is one million pages by August 7th. Everyone is invited to participate.

Book Cart Drill Team: In its third year and will be participating in parades all summer. This year there is a new logo (*Readin & Rollin*), new shirts, and new carts.

Library Promotions: On Friday, June 4th, we had the unique experience of having booths in three different locations in the community. There was a booth at Milford's Pioneer Days, a booth at Borders Bookstore to promote the new *Anime Club*, and a booth at the opening of the newest Harry Potter movie at the Showcase Cinema in Milford to promote the Library's books and media resources.

Legislative Updates

SB 144: The bill has stalled after an attempt by Representative Willamowski to add an amendment. The Ohio House of Representatives Juvenile and Family Law Committee will be working on the bill during the summer to prepare it for a vote by the House by the end of the fall session.

OPLIN funding: Effective July 1, 2004, the monthly allocation for OPLIN will no longer be subtracted from the LLGSF. Their core funding will return to State General Revenue. This will cause a decrease in OPLIN's funding which means the Library may have to begin paying for some of the OPLIN databases used.

State Library of Ohio 24/7 Virtual Reference Service: The State Library of Ohio has received a grant from the Federal Institute of Museum and Library Services which will enable them to provide reference services that will be available from home, work, school, or a library. It will begin in September and CCPL will be able to use this service to enhance the traditional and on-line reference services. There is no charge to users.

New State Librarian: Joanne Budler has been appointed State Librarian for Ohio effective July 1st. Ms. Budler has been Deputy State Librarian at the Library of Michigan for almost four years and prior to that was Director of Network Services at the Nebraska Library Commission.

Operations:

Milford-Miami Township Branch: Nancy Ehas and Dave Mezack met with Mary Ann Reis of the Ohio Attorney General's office to discuss concerns about ODOT's plans for Route 131 and its effect on the Library. Joseph Braun has reviewed the proposed contract and, with minor changes, it may be signed.

Tom Willingham has assessed the ODOT proposal and thinks the offering is a fair market value for the property. He will send a verifying e-mail.

Nancy Ehas and Dave Mezack met with Mike Blumberg, owner of Mayansun Landscaping. He is unwilling to share an ingress and egress with the Library. (ODOT will close off the west entry if he is not willing to share a combined entry.) According to ODOT and records at the courthouse, Mayansun is encroaching into CCPL's parcel by at least fifteen feet. Nichols Surveying will re-pin CCPL's property boundaries. Joseph Braun will compose a letter to Mr. Blumberg putting him on notice to that effect. Further discussion of the parking lot at Milford-Miami Township was tabled until July.

Bethel: Advertising for bids started June 14th in the Enquirer and Clermont Journal and will continue for three weeks. A new timeline was presented which estimates completion by the end of March. Bids will be presented at the July Board of Trustees meeting.

New Richmond: Airstream has not filed suit over the disputed payment of \$11,549.34 – it doesn't appear that the matter will be pursued.

Human Resources: Trustees noted the following: **Resignations:** At Owensville, Vince Larson, Youth Services Specialist, effective June 8th, and Betty Jean Berwanger, Library Assistant, effective August 31st.

Insurance: Bonnie Speece explained that the staff medical insurance will be covered under Anthem. The benefit package is comparable to what United currently offers but at a much-reduced rate.

The Library will be able to provide health insurance without increasing cost to staff.

Shape Up: Staff exercise program has ended and 70 staff members participated.

New Business: Joseph Braun received a call regarding the prison library's need of books and the possibility of CCPL giving some to them. He will give Leslie Massey the contact name to follow up.

Joseph Braun made a motion to go into Executive Session pursuant to ORC 121.22 (G1) to discuss personnel issues and (G2) to discuss real estate. Motion seconded by Barbara Wiedenbein. Motion approved by voice vote: Anthony Cardinal, Aye; Barbara Wiedenbein, Aye; Joseph Braun, Aye; Phillip Petrey, Aye; Marion Crosswell, Aye; and Susanna Phillips, Aye. None opposed. Motion carried.

Joseph Braun made a motion to come out of Executive Session. Motion seconded by Barbara Wiedenbein. Motion approved by voice vote: Anthony Cardinal, Aye; Barbara Wiedenbein, Aye; Joseph Braun, Aye; Phillip Petrey, Aye; Marion Crosswell, Aye; and Susanna Phillips, Aye. None opposed. Motion carried.

After careful review and consideration by the Board of Trustees, Joseph Braun made a motion that we have Leslie Massey as the single Director of CCPL and we appoint Nancy Ehas as Interim Coordinator of Information Services. Motion seconded by Susanna Phillips. Motion was unanimously passed by those present. Motion carried.

Susanna Phillips made a motion to adjourn. Motion seconded by Anthony Cardinal. None opposed. Motion carried.

**Approved: July 12, 2004

President

Secretary